



## **Board Member Expectations Sample 1**

1. Members of the Board of XYZ Bar Foundation are expected to be fully committed and dedicated to the mission of the organization.
2. Board members serve for a (# year) term and may be re-elected (# of times or unlimited). Board members are encouraged to serve at least two terms.
3. Board members are expected to attend and be fully prepared for all board meetings (# annually), the full-day Annual board retreat and all relevant committee meetings. Dates of the board meetings and annual retreat are set in advance so that Board members can plan to be present.
4. Each Board member is also expected to serve on at least one standing committee (typically # additional meetings per year). Board members are assigned to committees which match their interests. Committees meet at the call of the chair and as often as needed.
5. Each Board member is expected to give personally a minimum of \$ annually. In addition, each Board member shall make every effort to provide at least an additional \$ of contributions annually. The additional \$ minimum contribution may be originated from direct donation, letter solicitation, support of benefit events, or by obtaining gifts from individuals, corporations, governments and foundations.
6. Board members are expected to become significantly and actively engaged in the fundraising activities of XYZ Bar Foundation as designed and lead by the Development Committee. These activities may include individual solicitation, undertaking special events, writing mail appeals, and the like. Board members are expected to make a good faith agreement to do their best and to raise as much money as they can for the organization.
7. Board members are encouraged to regularly attend fund raising events in support of XYZ Bar Foundation. Board members should actively assist in the planning and execution of events as needed.
8. Board members should actively identify and cultivate new prospects for Board membership and leadership.
9. If a Board member is unable to meet these obligations it is expected that he/she will resign their position.



## **Board Member Expectations**

### **Sample 2**

All members of the Board of Directors should be active participants in the life of the XYZ Bar Foundation in the following ways:

- Regularly attend Foundation board meetings (# annually), events, fundraisers, etc.
- Actively serve on at least one committee or working group; regularly attend meetings and commit to achieve committee's objectives.
- Attend, support, and promote all special events and benefits.
- Act as a positive and informed advocate of the organization locally and nationally.
- Exhibit financial leadership and commitment to the organization through an annual minimum gift of \$XXX, as well as through cultivation and solicitation of contributions from individuals, corporations, and foundations.
- Share resources and talents with the Foundation staff and board including expertise, contacts for financial support and contacts for in-kind contributions.
- Identify and suggest individuals for board and committee membership.
- Be accessible to staff and other board members as needed.
- Board members generally serve for a 3-year term with the option of continuing.

## Board Member Expectations

### Sample 3

<b>Dues</b>	\$XXX per year (not tax deductible)
<b>Personal Giving</b>	\$XXX per year minimum (in addition to fundraising requirements below)
<b>Fundraising</b>	Gala: purchase table \$XXX level or higher Raffle tickets: purchase 1 or more at \$XX each Support other Foundation events as needed
<b>Participation</b>	Should attend all meetings/major events and serve on one or more committees as needed.  Always be a positive advocate for XYZ Bar Foundation